



# Community United Volunteer Registration

Fantastic!

It is so great that you would like to volunteer with us! We have so many things that we want to achieve and you can help us make things happen, so we are really excited! There are a few things that we need to get sorted before we can properly welcome you onboard, so let's get those done..

First, would you please complete, sign and return this form along with a copy of your Curriculum Vitae. We will also need to arrange for you to bring your passport or another form of photo I.D. along with your current DBS Certificate for verification by us.

In addition, as a new volunteer, we need you to agree to our Volunteer Agreement (the formal bit!).

## **Volunteer Agreement**

### Confidentiality

In the event of Community United making available confidential information relating to its business, clients or customers in the course of volunteering, the volunteer will maintain the confidentiality of such information, and will not disclose it to any third parties whatsoever. Furthermore, except in so far as such matters are properly in, or come into the public domain, the volunteer agrees to keep secret and confidential all matters contained in this agreement.

The volunteer shall provide Community United with a copy of their up-to-date DBS Certificate from The Disclosure and Barring Service (DBS).

Community United will arrange online Prevent Duty and Safeguarding training and the volunteer is to provide documentary evidence that the training has been successfully completed.

Any requests for services that the volunteer receives while working as part of Community United will be considered the property of Community United, and the information should be provided to them within 24 hours of receiving such a request.

I would like to volunteer in the following areas; Tick all that apply:

- Befriender
- Translator (Document translation)
- Bid Writer
- Health Interpreter
- General Interpreter
- Administration
- Social Media and Web Developer
- Project Coordinator



# Community United Volunteer Registration

Name						
Home Telephone Number						
Mobile Telephone Number						
Address						
Post Code						
Date of Birth						
Nationality (all)						
Languages						
EFL Qualifications(Where applicable)						
Professional Qualifications						
Days/Times available						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:30 - 11:30	08:30 - 11:30	08:30 - 11:30	08:30 - 11:30	08:30 - 11:30	08:30 - 11:30	08:30 - 11:30
12:00 - 14:00	12:00 - 14:00	12:00 - 14:00	12:00 - 14:00	12:00 - 14:00	12:00 - 14:00	12:00 - 14:00
14:00 - 16:00	14:00 - 16:00	14:00 - 16:00	14:00 - 16:00	14:00 - 16:00	14:00 - 16:00	14:00 - 16:00
<b>Saturday &amp; Sunday are for events only</b>						



# Community United Volunteer Registration

I would like to apply for the position of volunteer with Community United.

I have read and I agree to the Volunteer Agreement.

I am enclosing my Curriculum Vitae with this form.

I will provide my passport or other form of photo I.D. and current DBS Certificate or References for verification by Community United before a position of volunteering can be undertaken.

Print Name(CAPITAL LETTERS): .....

Signed: \_\_\_\_\_ Date: \_\_\_\_\_